



## Weare Public Library

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## Board of Trustees

Raymond J. Kelly, Chairman  
Susan Morin, Treasurer  
Terri Wahnowsky, Secretary  
Paul Marsh, Alternate  
Jill Tacy, Alternate

Christine Hague, Director

## Board of Trustees Meeting Minutes

Thursday, August 7, 2008

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**Present:** Ray Kelly, Susan Morin and Terri Wahnowsky, Trustees; Jill Tacy, Alternate Trustee; Chris Hague, Director.

Chairman Kelly called the meeting to order at 6:35 p.m.

### Acceptance of Minutes:

The minutes from the July 3 meeting were accepted as written.

### Public Hearing:

A public hearing came to order at 6:38 p.m. to accept \$716.16 in gifts and funds from income generating equipment (see attached table). Chairman Kelly moved to accept, Treasurer Morin seconded and the hearing closed at 6:40 p.m.

### Reports:

#### **Director's Report**

The report was accepted as written. Discussion ensued about the busy month of July, with circulation numbers much higher than last year, the end of the Summer Reading Program, and the retirement of Cora Jo Ciampi. Additionally, in the absence of a Children's Librarian, Director Hague and Thelma Tracy have been planning and assembling children's programs to go beyond the ones planned by volunteers Karen Metcalf and Anne McCardell, which end soon after the start of the school year. This is okay for now, but can't continue for the long-term as the additional work is taking from day-to-day library responsibilities and services to the adult public.

### Old Business:

#### **Investment Policy**

Alt. Trustee Paul Marsh has done an admirable job at drafting a policy. In his absence, further discussion has been tabled until next meeting.

#### **Building Repairs and Maintenance**

Historic windows restoration continues. In landscaping, Loren Clement has dethatched, leveled and reseeded areas of the library lawn dug up last fall for flood control and this year for the school project. Fall trimming of shrubs is needed with little money to hire the job.

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### **New Business:**

#### **CIP Requests**

The Trustees determined that there will be no CIP requests at this time.

#### **Children's Room Staffing**

No applicants to date who meet criteria. Treas. Morin suggested contacting colleges for graduate candidates. In the interim, it was decided to staff the children's room with a long-term library assistant sub, with the assignment ending May 15, 2009. After successful 90-day probation, the Trustees approved the offer of a small raise. In March, if sub is still working out, offer training. If acceptable, may not need to hire. If not acceptable, door (and hopefully the budget) still will be open to advertise for candidate with full qualifications.

#### **Circulation Policy**

The circulation policy was approved with minor changes to processing fees.

#### **Next Meeting**

September 4, 2008 at 6:30 p.m.

Meeting adjourned at 8:37 p.m.

Terri Wahnowsky  
Secretary

/att.

| Weare Public Library                 |  |  |  |  |  |               |
|--------------------------------------|--|--|--|--|--|---------------|
| Hearing to Accept Gifts and Trusts   |  |  |  |  |  |               |
| Aug 7, 2008                          |  |  |  |  |  |               |
|                                      |  |  |  |  |  |               |
|                                      |  |  |  |  |  |               |
|                                      |  |  |  |  |  |               |
|                                      |  |  |  |  |  |               |
| <b>Source</b>                        |  |  |  |  |  | <b>Amount</b> |
| Donations (book)                     |  |  |  |  |  | \$203.27      |
| Refund/replace (book)                |  |  |  |  |  | \$149.89      |
| Non-resident cards                   |  |  |  |  |  | \$40.00       |
| Income generating equipment          |  |  |  |  |  | \$148.00      |
|                                      |  |  |  |  |  |               |
| Anticipated donations                |  |  |  |  |  | \$100.00      |
| Anticipated income generating equip. |  |  |  |  |  | \$75.00       |
|                                      |  |  |  |  |  |               |
|                                      |  |  |  |  |  | \$716.16      |

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